

## Four-week representative (time based) internet diary

Taxpayer's name \_\_\_\_\_  
 Tax file number \_\_\_\_\_  
 Year ended \_\_\_\_\_  
 Employer (if applicable) \_\_\_\_\_  
 Internet service \_\_\_\_\_

It is recommended that a representative time based internet usage diary adopt the following format.

Note that **all** use of the applicable internet service needs to be recorded and/or accounted for (i.e., all internet or data users, not just the taxpayer seeking to claim the relevant deduction).

Internet (time based) usage diary					
Date:	Time commenced	Time finished	Description	Work Use Time	Private Use Time
<b>TOTAL Hours</b>				<b>(A)</b>	<b>(B)</b>
<b>Summary</b>					
Date time diary commenced			.....		
Date time diary finished			.....		
Total work hours usage = <b>(A)</b>			.....		
Total hours usage = <b>(A + B)</b>			.....		
Total work use percentage (%) <i>(work hours divided by total hours)</i>			.....		

Signed (taxpayer) .....

Dated